

Trinity Facility What If Team  
Minutes of the Meeting of March 27, 2008  
7:00 p.m. Family Center

Present: Scott Heemstra, Jodi McDonough, Karen Barker, Dave Mars, Brian Hector, Scott Simmelink, Dave Van Den Brink

1. Scott H leads devotions from Proverbs. Prayers around the table.
2. Scott H first apologizes for his attire, having just come back from coaching 5<sup>th</sup> graders. Then he apologizes for having an agenda or giving it to us or not usually giving it to us; we're not sure which. But we don't ask.
3. Minutes of last meeting affirmed.
4. Affirmation that we will try to communicate well with the Leadership Team and the consistory.
5. Cogun.
  - a. Update on references from Dave VDB. All good. Some suggestions though, are (1) to make sure the on-site supervisor is seasoned, and (2) perhaps the on-site supervisor could be more connected to the process from the beginning – the designing. Altogether, 6 very positive references.
  - b. Conversation between Bryan and Scott H. Bryan assured Scott that both David and Steve (architects) will be working with us. Scott asked what the next steps are. Answer: Big sit-down meeting with key players. Odd number of people. 7 seems to work best. So maybe that is the FOT/WIT. Looking at the first week of May. Do we want to do a conference call? Scott will set up a call and anyone who has questions, send them to Scott H.
6. **MSC to recommend to the Leadership Team that we hire Cogun as our design/build team.** Following are some of the key reasons we have chosen Cogun:
  - They seem to have the most robust process.
  - We were very impressed with their preliminary work before our meeting.
  - They are aggressive in good ways.
  - They only do churches.
  - They will be the general contractor.
  - Their church health assessment is impressive.
  - They use local sub-contractors and local engineers.
  - They have national purchasing power.
  - 20% of their business of rescue business, which we believe speaks positively of their integrity and their word-of-mouth reputation.
  - They use one of their people as an on-site supervisor.
7. Generis. (Brian)
  - a. Need to develop calendar for our campaign. Needs to start training in May. Brian will check with Jon O about his schedule first.
  - b. Brian will ask Joe Brands for the job descriptions of the executive team so that we can begin to ask people to serve. We will have to stress the commitment that we are asking for.
8. Trees

- a. No update regarding planting.
  - b. Fundraiser. How do we raise the money to plant these? At this point Scott S held his tongue for fear of his words being put in the minutes. Dave VDB will work on a fundraiser plan.
9. In The Meantime (updated charters handed out)
- a. Video Venue (Overflow space)
    - i. Leader: Rick Scholtens & Kelly Van Marel
    - ii. Team Members: Jodi and Dave M will ask Sean Howe, Murray Anderson, Vickie Huisman
  - b. Ministry Space
    - i. Leader: Darin Dykstra? Dave VDB will ask.
    - ii. Team Members: If Darin says yes, Dave M and Dave VDB will ask the rest of the team.
10. Communications
- a. Letter to the congregation? Can we do a newsletter?
  - b. Bulletin questions:
    - i. What is a 3rd place?
    - ii. What is an architect?
    - iii. What is design/build?
    - iv. What is a capital campaign?
    - v. What is master planning?
    - vi. What is the timeline?
    - vii. What is the process?
    - viii. Who is Cogun?
    - ix. Please give Scott H some more ideas
  - c. Website
    - i. Discussion board is not effective. Let's ask some questions to prime the pump. Scott H suggests several. (He is really pumped tonight!)
  - d. Other brainstorming
    - i. What if we created a 3<sup>rd</sup> space between services in the narthex?
    - ii. What if we recreated a what if session during the worship service? To give people a taste of that?
    - iii. What if we did interviews on the screen asking specific questions? Like use Don Den Hartog.
11. Sunday nights
- a. Discussion of the session with the Leadership Team and the staff. Over all went well. Got good critique and feedback.
  - b. Plan. Do we want to do it with the whole church?
  - c. Scott S did burst into song. Something about something.
12. MSC that we adjourn at 10:19. Scott H closes with prayer.
13. Next meeting is April 3<sup>rd</sup> at 8:00 p.m.

Submitted by Karen Barker