

Trinity Facility What If Team  
Minutes of the Meeting of May 22, 2008  
8:30 p.m. Family Center

Present: Scott Heemstra, Dave Mars, Brian Hector, Scott Simmelink, Dave Van Den Brink. Absent and missed: Jodi McDonough and Karen Barker.

1. Opened with Brian praying.
2. Stewardship Campaign
  - a. Communications Director: Jeff Joiner has agreed to lead this function of the campaign.
  - b. Campaign Manager: Brian will ask Paul Aykens.
  - c. Brian gave us a heads-up that Joe doesn't seem to like our What If slogan. We may have to change it or fight for it.
3. In The Meantime Teams. Progress is perceived to be ongoing. Dave and Dave will touch base with Rick and Darin.
4. Site:
  - a. Fundraiser is set to go. Scott S and Brian will man the tables in the Narthex and the What-If? space this Sunday. Next week Sunday, 6/1, Dave M & Scott H.
  - b. There will be prayer walk on the site led by the Prayer Team. Watch for details.
5. Trinity Ministry Visioneering
  - a. Kelly Van Marel has the results typed up. Scott H will review and pass on to the FOT and the Leadership Team soon.
6. Finance Team.
  - a. Dave VDB will ask the people to join him on the team.
  - b. Dave needs to know how much our present campus is worth in order to assess our liabilities and assets. After some debate and major guess-work, Scott H assigned that responsibility to the Finance Team once it is assembled. However this meeting, Dave V stated that we need to set it before Cogun comes on June 2. We settled on property value of \$1,000,000, including the Century Home property. Content valuation of \$250,000. New site property to be valued at purchase price.
  - c. Reviewed and approved the updated Finance Team charter. See attached.
7. Communications
  - a. Jodi phoned in during the meeting and was about to begin on the bulletin inserts for the tree fundraiser and the survey. She had spent a very enjoyable day with 8<sup>th</sup> graders in Omaha and returned home too late and too tired to join us, but was willing to press on and create the inserts! The team gave her a thumbs up!
8. Transforming Church Index (the survey we'll be asking our congregation to take)
  - a. Start date is 5/26 and end date is 6/30 at 7 am both dates.
  - b. Scott H will work with staff to set up opportunities to complete the survey in the computer room.
  - c. Scott H will check with TAG to see if there are Spanish surveys available. Marian Clark will be contacted to help facilitate.
  - d. Communication
    - i. 5/25 we will have an announcement in the bulletin and just a quick mention from the platform during the services.
    - ii. After that point, we will be allotted more time during the services.
    - iii. Scott H and Jeff Barker met with Vaughn Donahue about making a video to promote this.
9. Scott Simmelink broke into song. Tonight's entertainment was a classic by Three Dog Night (which comes from the cold nights when the settlers needed to cuddle with three dogs while sleeping in order to stay warm) and was titled Joy to the World.

10. Discovery meetings. Who do we want the Cogun team to interview? Time was spent identifying the right people.
11. Dave V closed in prayer
12. Next meeting is May 29 at 7:00 pm with Joe Brand from Generis and the Stewardship Campaign team.

Submitted by Scott Heemstra

# Finance Team Charter

Team Leader: Dave VanDenBrink

Team: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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**Charter:** To facilitate and recommend the appropriate financial guidelines for the project

**Authorization:** To represent Trinity in: 1) overseeing the financial position of the church; 2) securing appropriate financing for the project(s)

## **Tasking**

1. Identify potential financing options
2. Identify and develop borrowing capacity guidelines based on Trinity's financial strength—balancing faith and stewardship.
3. Ensure compliance with RCA synod and classis requirements.
4. Gather pre-application business plan information.
5. Prepare the financing application
6. Work with Facility What If Team and the Stewardship Campaign Team as needed
7. Keep the Leadership Team and/or Deacons informed along the way as appropriate

## **Timeline:**

1. Initial team meeting no later than June 30, 2008
2. Team will stay together until financing is secured for the Phase 1 project
3. Possibly stay together as long as FWIT does?

## **Reporting requirements**

## **Resources**