

## Minutes #61 May 14 2009 Virtual Meeting

Team FOT,

Following and enclosed are several things. I put in *italics* specific things that I need a response on. Please reply within this document. When you reply, please send to everyone. If you have received a response from someone else, please add your comments to the same document that you received from someone else. Hopefully we can get all of our responses and the conversation within this one document. I have Word's reviewing feature turned on, so it should keep track of who said what.

- 1) LSA's responses to our MDR comments. All are good and I feel that we are on the same page. There is one item that I need to follow up on that they couldn't understand and I could not recall from memory—I didn't have the drawings in front of me while we were on the conference call. *Please review and let me know if you have any comments or questions on anything.*
  - a. **We decide to eliminate the Bradley sinks. They are costly.**
- 2) I included the email sent of 5/4 that is referenced in the MDR response comments. This is for your reference. We covered both #1 and this email on the conference call. Items within the email that are of note:
  - a. The sound/roof insulation should look fine. It should cover the upper angle irons of the top chord of the joists.
  - b. The opening can go to 14'. In fact they said that it might be able to go as low as 12'. I don't remember for sure, but I think that they are going to explore going to 14' and explore our options with that—windows, motorized, etc. I will confirm
  - c. *Please let me know if you have any questions/comments on #2.*
- 3) Fax with some sketch options—4 pages
  - a. 1<sup>st</sup> page is a cover letter. *Please read.*
    - i. **Change in location of translation booth. We like it. Idea came from an architect on David Dial's staff.**
  - b. 2<sup>nd</sup> page covers two topics—First (Alt 1) is an alternative for the small windows on the south side. Their suggestion is to be consistent with window size, but have multiple brick colors. Second (Alt 2) is an alternative for the windows in the worship center. Concept is to break up the long walls and create some visual interest. A third brick/block option may be an alternative to the hardy board (Alt 3). Also, please note that he is recommending a change in the brick pattern as shown on the left hand side of the page (Alt 4). *Please reply with your thoughts on these options.*
    - i. **Alt 1, we think is wise. Yes.**
    - ii. **Alt 2, we like this.**
    - iii. **Alt 3, yes.**
  - c. 3<sup>rd</sup> page covers the platform/back stage redesign.
    - i. (Alt 5) is the change from a curved platform to a three-sided platform. *Do you approve?*
      1. **Yes.**
    - ii. (Alt 6) shows adding a curtain. When we discussed on the phone we talked about having multiple tracks so that we could move a curtain to different

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positions. Part of the question is how many and how much curtain do we need to purchase on Day 1—can we get by with the one shown to start and be able to add another on the main curve and another where the existing Green room wall is shown in the future? The intent is that the existing green room walls would not be there, but is shown for reference only. *Please share your thoughts.*

1. We are in favor.
2. We'd like only one ramp.
3. We'd like to be certain that the janitor's closet isn't any smaller!
4. Keep the doorway to the meeting room in the west hallway if possible.

iii. (Alt 7) shows the ramp. It would have to be ADA according to them—hence the length. They are also concerned about being able to bring stuff up/down the ramp. I did not explore with them if we could eliminate the worship center ramp if there is one backstage. It seems that we pressed that question once and lost, but my memory is fuzzy. The downside is that the Janitor's room gets scrunched and we need to shift the door from the west wall to the south wall of the meeting/green room. *Please share your reactions.*

1. See above.

d. 4<sup>th</sup> page shows a significant change to the translation booth. They suggested this as way to eliminate significant cost of the stairs and structure. I met with Rick Clark about this and he was quite pleased with it as it creates a better opportunity to connect with people rather than hiding up somewhere he has to do now. The concept is that the booth would be up a step and the counter at stand up height so that there is a sight line to the platform above people's heads even if they are standing. I recommend that we proceed with this option. *Please share your reactions. We are in agreement.*

i. Dave Mars—we have some AVL requirements that we need to account for in this room. I don't think that we have covered this with 2020 at all. We need:

1. An audio speaker in the room that pumps the house sound in.
2. A headphone jack to plug into to use instead of the audio speaker. (depending on the translator they use one or the other option)
3. Video feed(s)—ideally would like to have all possible camera angles available at the same time.

e. Wild and crazy idea from Rick—What if the coat room was the mother's room and we only used portable coat racks? If we did this, then we could balance the two rooms better for today and some day when the translation ministry stops, we could remove the wall separating and then have a larger mother's room. *What do you think?*

- i. The coat room will stay a coat room.

4) Design 2020 has completed their construction documents for the AVL. The Tech team is reviewing and will meet on Monday night to compare notes. *Please let me know if you would like to review the documents and provide input before Monday night at 8:00.*

5) Dave V found some interesting information out from the classis. It might pose a possible delay. Classis acts after the congregation has acted.

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- 6) Loan applications—*Dave V-can you please update us on where this is at?* I had a good conversation with Bryan and he mentioned that our best bet might be with the local banks...
  - a. [The local banks got the packet Monday. The other packet will be mailed out tomorrow to Bank of the West for their consideration.](#)
- 7) Leadership Team—I met with the LT on Wednesday morning. We had a good meeting. We covered:
  - a. Our communication plan to congregation:
    - i. Recommendation document (tri-fold paper with the recommendation)
  - b. Timing: Jon O scheduled his vacation assuming that we would have all the information and make a decision in May. Consequently, he is gone 5/31-6/11. However, we think we can keep the same plan. We acknowledged that this is the most optimistic plan and that there is a possibility of pushing things back.
    - i. FOT recommendation to LT on Thursday morning, 5/28. We would meet with the LT with the recommendation. I warned them that there may be some loose ends from 5/26, but that we will have a very good sense. Since the finance packet was delayed, we don't know that we will have loan approval for consideration by this time.
    - ii. FOT/LT recommendation to Consistory on Monday, 6/1. I shared that our goal would be to have the text of the recommendation available to send out to the Consistory after our meeting with the LT and that we would try to have the recommendation document for the Congregation ready to pass out at the Consistory meeting.
    - iii. Mail the FOT/LT/Consistory recommendation along with a letter of explanation to the congregation on 6/2.
    - iv. Meet with the congregation on 6/7 in an informal meeting of discussion. Format would be that we share some details and information (very brief, hopefully) and then open up the floor for questions, comments, affirmation, concerns, etc. The format of the discussion time would be set by communicating that we ask people to keep comments brief so that many people can share and maybe ask them to begin their comments with, "As I have been praying about this..."
    - v. Congregational meeting and vote on 6/14. I believe that their intent is to try to do this on Sunday morning between the two services. Or after both services. Or they may try to have one service and then do it immediately after. They discussed mailing out ballots and then asking that they be turned in, but then they did not like that idea because of a variety of options. I agree with them that trying to have a meeting in person is the best option. I also agree that we are best to try to not make people return a second time that day. Absentee ballots will be available.
  - c. General discussion ensued and it seemed like the group felt that most people have already made their mind up. If the project comes in at or below \$5M, then they vote yes, if it doesn't then the recommendation won't even come to them. They seemed to think that people are sick of receiving information and they don't see what additional

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information they could need before making a decision. They also discussed the possibility of a 24/7 prayer in and around the 6/7-6/14 timeframe—perhaps start before 6/7 and end after.

- 8) Email from Jodi dated 5/6/09 with subject: FW: CASEWORK AND CAFÉ LAYOUTS FOR TRINITY.
  - a. This is included for your information. *Please review and provide any thoughts/reactions.*
  - b. I recommend that Jodi and I review with Kitchen ladies (Carla Netten and ???) and with Andrea Donahoe. *Do you agree?*
    - i. *Yes, we agree.*
- 9) Email from Jodi dated 5/13/09 with subject: RE: Let's try this again
  - a. Again, included for your information. The good news from this is that they found a better vinyl for the children's areas floors.
    - i. *We need to make sure that whatever vinyl we use is that moisture coming up from the concrete does not get into the vinyl and discolor or mold.*
- 10) Email from Jodi dated 5/14/09 with subject: FW: Please look at these finishes with me one more time
  - a. *Do you approve?*
    - i. *Yes.*
- 11) Prayer requests
- 12) Additional items. *Please add any additional items that we need to discuss.*

Thanks for all of your hard work and commitment. You are an amazing group of people to work with and I am humbled to have the opportunity to work on a project that will impact people's eternal lives with you.

God bless,  
Scott